



# Grand Bethel of Kansas

## Job's Daughters International

**To:** Bethel Guardians and Current Honored Queens & Past Honored Queens

**From:** Stacey Tomlinson, Grand Bethel Guardian

**Letter of Intent:** In compliance with the Grand Bethel Bylaws, please find attached your copy of the Grand Bethel Letter of Intent. All current Honored Queens and Past Honored Queens who will not reach their twentieth (20<sup>th</sup>) birthday or been married prior to becoming twenty (20) years old are eligible to submit a Grand Bethel Letter of Intent. The letter of intent indicates your willingness to serve the Grand Bethel as a line officer. Those daughters submitting letters of Intent, who will be in attendance, at the Annual Session of the Grand Guardian Council and the Grand Bethel will be given preference in the Drawing for the Grand Bethel officers. Please see the Grand Bethel Bylaws for the selection procedures.

The Grand Bethel Letter of Intent may be mailed certified mail, Return receipt request, or by email by the daughter submitting the forms to the address listed below. All forms must be postmarked or email time/date stamped no later than May 1, 2024. When mailing, you have the option to ask for an electronic return receipt request. If you don't choose the electronic option, be sure to ask for a "return signature card". This card will be mailed back to you certifying the forms were received. When emailing, request a read receipt. Please keep the receipt (either email or paper) and bring it with you to Grand Session. This is your proof the forms were submitted on time.

**Release Forms:** There are two release forms. If you are 18 years of age or older, the appropriate form must be signed by you. If you are under 18 years of age, the appropriate form must be signed by one of your parents or guardians. In either case, the form must be notarized and included with your Letter of Intent. Failure to turn in the signed release form or failure to have it notarized will void your Letter of Intent.

**Code of Ethics:** There are three copies of the Code of Ethics for Grand Bethel Line Officers enclosed. You and your parents should sign all 3 copies and return two copies with your Letter of Intent. Please keep the copies of the Duties of the Grand Bethel Line Officers and your signed copy of the Code of Ethics in a safe place as a reference, if necessary.

**Transportation and Travel Permission Slip and Medical Release:** Please fill out this form, have it notarized and include with your Letter of Intent.

**Media Release:** Please fill out this form and return it.

If you have any questions regarding any of these forms please contact me as soon as possible. My phone number is (816) 969-0280 or my email is [tomlinson.staceyksjdi@gmail.com](mailto:tomlinson.staceyksjdi@gmail.com).

Bethel Guardians, please see that your current Honored Queen and all Past Honored Queens receive this information as soon as possible. Please encourage these daughters to submit their letter of intent. We ask you to make sure these forms are properly filled out and mailed/emailed following the instructions. Please note that the BGC Evaluation form is NO longer required. However, the council input is always welcomed and could be of assistance. A form for Council evaluation is included for your use if you wish to submit it.

Return by USPS postmarked no later than May 1, 2024 to:

**Stacey Tomlinson**  
**P.O. Box 13155**  
**Edwardsville, KS 66113**

Return by email no later than May 1, 2024 to, read receipt requested:

**[tomlinson.staceyksjdi@gmail.com](mailto:tomlinson.staceyksjdi@gmail.com)**

Make sure to include the following signed (\*and notarized) forms:

- Letter of Intent & Questionnaire - completed
- Consent & Release Form
- Personal Health Form
- Transportation Form
- Media Release

The **May 1, 2024** deadline is absolute. Any forms postmarked after May 1st will not be accepted.

Sincerely,

Stacey Tomlinson  
Grand Bethel Guardian  
2023-2024

# GRAND BETHEL OF KANSAS LETTER OF INTENT

NAME:

BETHEL#

ADDRESS:

AGE:

NAME OF SCHOOL:

OFFICES HELD IN THE BETHEL:

YEAR AND TERM SERVED AS HONORED QUEEN:

YOUR FAVORITE OFFICE OTHER THAN HONORED QUEEN:

EXPLAIN:

FUTURE PLANS: SCHOOL

WHERE

WORK

OTHER

WHAT DOES JOBS DAUGHTERS MEAN TO YOU?

DO YOU WANT TO BE GRAND BETHEL HONORED QUEEN?

YES

NO

WOULD YOU ACCEPT A GRAND BETHEL LINE OFFICE?

YES

NO

AS A GRAND BETHEL OFFICER YOUR ATTENDANCE IS EXPECTED AT VARIOUS MEETINGS ACROSS THE STATE. WOULD YOU ATTEMPT TO ATTEND?

# GRAND BETHEL OF KANSAS LETTER OF INTENT

As Grand Bethel Honored Queen would you be willing and able to conduct meetings during your term in various parts of the state?      YES       NO

As an officer of Grand Bethel what would you like to see accomplished?

Please note: The Grand Bethel Honored Queen of Kansas is encouraged but not required to attend the Annual Supreme Session.

\_\_\_\_\_  
Signature of Daughter

\_\_\_\_\_  
Date

I understand that the expenses incurred by my daughter as a Grand Bethel Officer are primarily my responsibility as the parent/guardian.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

BY SIGNING AND SUBMITTING THIS LETTER OF INTENT, I AGREE TO ADHERE TO THE RULES & REGULATIONS OF A GRAND BETHEL OFFICER, INCLUDING GRAND BETHEL LINE, AS OUTLINED IN KS-R&R-GRAND BETHEL.

FAILURE TO ADHERE TO THE RULES & REGULATIONS MAY RESULT IN REMOVAL FROM OFFICE.

## GRAND BETHEL OF KANSAS LETTER OF INTENT QUESTIONNAIRE

If chosen as a Grand Bethel Line Officer, you will have certain duties to fulfill. Among the duties of the Grand Bethel Line are to plan the Grand Bethel year, select and support a Philanthropy, plan, and administer fundraisers throughout the year, plan special ceremonies, plan activities for the Fall and Spring Grand Bethels, communicate plans with the Grand Bethel Officers. To communicate with the Grand Bethel Representatives to ensure they are fulfilling their duties. Each Grand Bethel Line Officer has specific responsibilities and duties but ultimately work together to accomplish these tasks.

As part of your Letter of Intent to be Grand Bethel Honored Queen or a Grand Bethel Line Officer, you are to “plan” the following items that represent part of the duties of the Grand Bethel Line. Careful and thoughtful plans will help illustrate your sincerity in becoming a member of the Grand Bethel Line. These plans will be used as GUIDES to help the daughters who are selected to successfully plan the 2024-2025 Grand Bethel year. Being selected does NOT mean that your plans will be used. All plans together will give the newly selected line officers a variety of ideas to help plan a successful year.

1. Each year the Grand Bethel adopts the following to set the tone for the year. Give your ideas for each item.
  - a. Theme:
  
  
  
  
  
  
  
  
  
  
  - b. Motto:
  
  
  
  
  
  
  
  
  
  
  - c. Quote:
  
  
  
  
  
  
  
  
  
  
  - d. Fun Emblem:
  
  
  
  
  
  
  
  
  
  
  - e. Watch Words:
  
  
  
  
  
  
  
  
  
  
  - f. Colors:
  
  
  
  
  
  
  
  
  
  
  - g. Songs:
  
  
  
  
  
  
  
  
  
  
  - h. Bible Verse:

2. The Grand Bethel Senior Princess is responsible for selecting and administering the Grand Bethel Philanthropy Project for the year. Give your ideas for a Philanthropy project and ideas for ways to support the project.
  
3. The Grand Bethel Junior Princess is responsible for selecting and administering a Grand Bethel fundraiser for the year. Give examples of ideas that you have for fundraisers in which the Grand Bethel could take part.
  
4. The Grand Bethel Line is responsible for working together and planning activities for the Fall and Spring Grand Bethels and other activities during the year. Give your ideas for fun activities for Fall Grand Bethel, Spring Grand Bethel and other activities during the year in which the Grand Bethel could participate.
  
5. An important duty of the Grand Bethel Senior Princess and the Grand Bethel Junior Princess is to communicate with the other Grand Bethel Officers and Grand Bethel Representatives about the plans of the Grand Bethel. It is also important to keep the Grand Bethel Officers and Grand Bethel Representatives excited about their positions so that they fulfill their duties and attend the meetings. Give some ideas that you have to help keep the Grand Bethel Officers and Grand Bethel Representatives informed and involved.

# Duties of Grand Bethel Line Officers

## Grand Bethel Honored Queen

1. Preside over all convocations of the Grand Bethel of Kansas.
2. Promote the good of the Order at all times.
3. See that she and her Grand Bethel Officers render all assistance, whenever possible, to the Bethels in the State of Kansas.
4. Appoint, with the approval of the Board of Directors of Grand Bethel, whatever committees are necessary to function until the next Annual Meeting of the Grand Bethel.
5. If requested to do so by the Grand Guardian:
  - a. Provide entertainment of the Bethel Daughters during the Annual Session of the Grand Guardian Council.
  - b. Assist the Grand Guardian of Kansas in any way possible.
6. Conduct the drawing for the selection of Grand Bethel Officers and Grand Bethel Representatives for the ensuing term, under the direction of the Board of Directors of Grand Bethel.
7. Prepare and present a report on her activities to the Grand Bethel at the Annual Meeting of the Grand Bethel held during the Annual Session of the Grand Guardian Council.

## Grand Bethel Senior Princess

1. Communicate with the other Grand Bethel Officers to determine their ideas and interests for Grand Bethel. Following each Grand Bethel Board meeting, report on the actions of the Grand Bethel Line Officers to the other Grand Bethel Officers.
2. Select the special ceremonies to be performed by Grand Bethel in consultation with a committee of Grand Bethel Officers appointed by the Grand Bethel Honored Queen.
3. Select and administer the Grand Bethel Philanthropy Project in consultation with a committee of Grand Bethel Officers appointed by the Grand Bethel Honored Queen.
4. With the Grand Bethel Junior Princess, work with the Board of Directors of Grand Bethel and the Session Arrangements Committee to make preparations for the Grand Bethel Banquet.
5. Prepare and present a report on her activities to the Grand Bethel at the Annual Meet of the Grand Bethel held during the Annual Session of the Grand Guardian Council.

## Grand Bethel Junior Princess

1. Following each Grand Bethel meeting, report on the actions of the Grand Bethel Line Officers to the Grand Bethel Representatives.
2. Select and administer the Grand Bethel Fundraiser in consultation with a committee of Grand Bethel Officers appointed by the Grand Bethel Honored Queen.
3. Select and administer fun projects at each Grand Bethel meeting in consultation with a committee of Grand Bethel Representatives appointed by the Grand Bethel Honored Queen.
4. With the Grand Bethel Senior Princess, work with the Board of Directors of Grand Bethel and the Session Arrangements Committee to make preparations for the Grand Bethel Banquet.
5. Prepare and present a report on her activities to the Grand Bethel at the Annual Meeting of the Grand Bethel held during the Annual Session of the Grand Guardian Council.



## **Grand Bethel Guide & Grand Bethel Marshal**

- 1.** Work with the Grand Bethel Board and make arrangements (i.e., programs, carrying pieces, etc.) for the Grand Bethel Installation.
- 2.** In consultation with the Grand Bethel Chaplain, plan and conduct a worship service at each Grand Bethel weekend.
- 3.** Plan and execute any Grand Bethel HIKE(s) in consultation with the Grand Bethel Messengers.
- 4.** The Grand Bethel Guide and Grand Bethel Marshal shall each prepare and present a report of her activities to the Grand Bethel at the Annual Meeting of the Grand Bethel held during the Annual Session of the Grand Guardian Council.

**GRAND BETHEL OF KANSAS  
BETHEL GUARDIAN COUNCIL – HONORED QUEEN EVALUATION  
OPTIONAL**

Name of Honored Queen: \_\_\_\_\_

Dates of her term: \_\_\_\_\_

Has she accepted her responsibility of office? Yes \_\_\_\_\_ No \_\_\_\_\_

Has she shown leadership ability? Yes \_\_\_\_\_ No \_\_\_\_\_

Give examples: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does she show pride and enthusiasm for the organization? Yes \_\_\_\_\_ No \_\_\_\_\_

Is she cooperative and respected by members of the Bethel? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you feel she could accept the responsibility of Grand Bethel Honored Queen and fulfill her duties?

Yes \_\_\_\_\_ No \_\_\_\_\_

Remarks you feel are important regarding the Honored Queen named above. For instance, will it be possible for her parent(s) to back her endeavors? In your opinion, can she make some trips and still keep up her schoolwork, her job (if any) and afford some expenses personally? All remarks herein are **confidential**.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If necessary, us back of sheet or attached another sheet for further comments.

Bethel # \_\_\_\_\_

Signed \_\_\_\_\_

Bethel Guardian

**RELEASE**  
**For Daughters under 18 years of age**

IN CONSIDERATION of our daughter being selected to serve as an Officer of the Grand Bethel of Kansas, Job's Daughters International, the undersigned, as the parents of \_\_\_\_\_ (hereinafter referred to as "daughter"), for themselves, their administrators, executors, heirs and assigns, and the administrator, executor, heirs and assigns of their daughter, hereby releases, waives and discharges the Grand Guardian Council of Kansas, Job's Daughters International, its members, officers, sponsors, representatives and advisors; the Grand Bethel of Kansas of Kansas, Job's Daughters International, its members, officers, sponsors, representatives and advisors, from all liability to the undersigned, as the parents and their daughters legal representatives, heirs and assigns, from any loss or damage and from every claim, demand and right of action whether arising out of law and equity from or by reason of inquiry to their daughter's person or property, even injury resulting in the death of their daughter, while she is serving, acting, working or participating in any activity or function of the Grand Guardian Council of Kansas and/or Grand Bethel of Kansas, Job's Daughters International.

The undersigned further states they have carefully read the foregoing Release and knows the contents thereof and signs the Release of their own free will and accord.

IN WITNESS WHEREOF, the undersigned has executed this Release on the

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BY \_\_\_\_\_

BY \_\_\_\_\_

STATE OF KANSAS     )

Ss:

COUNTY OF            )

SUBSCRIBED TO AND SWORN before me, a notary public, in and for the above County and State on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BY: \_\_\_\_\_

My appointment expires: \_\_\_\_\_

**RELEASE**  
**For Daughters 18 years of age and older**

IN CONSIDERATION of being selected to serve as an Officer of the Grand Bethel of Kansas, Job's Daughters International,  
I, \_\_\_\_\_, for myself, my administrators, executors, heirs and assigns, hereby release, waive and discharge the Grand Guardian Council of Kansas, Job's Daughters International, its members, officers, sponsors, representatives and advisors; the Grand Bethel of Kansas of Kansas, Job's Daughters International, its members, officers, sponsors, representatives and advisors, from all liability from any loss or damage and from every claim, demand and right of action whether arising out of law and equity from or by reason of inquiry to my person or property, even injury resulting in my death while I am serving, acting, working or participating in any activity or function of the Grand Guardian Council of Kansas and/or Grand Bethel of Kansas, Job's Daughters International.

The undersigned further states that she has carefully read the foregoing Release and knows the contents thereof and signs the Release of her own free will and accord.

IN WITNESS WHEREOF, the undersigned has executed this Release on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BY \_\_\_\_\_

STATE OF KANSAS     )

Ss:

COUNTY OF            )

SUBSCRIBED TO AND SWORN before me, a notary public, in and for the above County and State on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BY: \_\_\_\_\_

My appointment expires: \_\_\_\_\_

**FINANCIAL GUIDELINES FOR REIMBURSING GRAND BETHEL HONORED QUEEN**  
**Revised 6/7/15**

Until revised by subsequent Grand Bethel Board of Directors, it is determined that the Grand Bethel Honored Queen expenses are to be reimbursed to a maximum of \$500.00, with the exception of cleaning and repair of cape and crown, in accordance with the guidelines below:

**AUTHORIZED EXPENSES TO BE CONSIDERED ALLOWABLE FOR REIMBURSEMENT INCLUDE:**

1. Mileage incurred by personal family vehicles only will be authorized at the same rate as that for the Grand Guardian, twenty (.20) cents per mile for:
  - Installations
  - Grand Guardian Visits
  - Supreme Visit to Kansas
  - Receptions in Kansas
  - Bethel Meetings, other than those of her home Bethel, at the discretion of the Grand Guardian and/or Grand Bethel Guardian
  - Grand Lodge
  - Grand Chapter
  - Kansas DeMolay Conclave
  - Rainbow Grand Assembly of Kansas
  - Other Grand Sessions of other Kansas Masonic Bodies where attendance is requested by invitation and at the discretion of the Grand Bethel Board of Directors;
2. Tolls from the Kansas Turnpike for the above;
3. Postage for correspondence directed by the Grand Bethel Board of Directors;
4. Printing directed by the Grand Bethel Board of Directors. The printing should be done in the Grand Secretary's office if possible;
5. Miscellaneous expenses such as cleaning and repair of the Grand Bethel Honored Queen cape and crown will be approved in advance by the Grand Bethel Board of Directors and are over and above the \$500;
6. An allowance of \$250 will be allowed for attending Supreme Session with the submission of the proper receipts.

**UNAUTHORIZED EXPENSES:**

1. Supreme;
2. Personal correspondence or communications;
3. Meals;
4. Lodging;
5. Expenses incurred without prior approval by the Grand Bethel Board of Directors and Finance Committee;
6. Meetings of her home Bethel.

**Receipts are required for documentation for reimbursement of expenses.**

Any donations received from Grand Lodge or other Masonic affiliated bodies should be turned over to the Grand Bethel Board of Directors or the Grand Guardian and then turned over to the Grand Secretary.

Individual fundraising for Supreme Session shall be coordinated by the Grand Bethel Board of Directors.

**JOB'S DAUGHTERS INTERNATIONAL**

**BETHEL No.**

**PERSONAL HEALTH FORM**

Event for which the following information is requested: \_\_\_\_\_

Date of activity: \_\_\_\_\_

The information provided in this form will be used at the discretion of the Supreme/Grand/Bethel Guardian Council to ensure that care and attention are given to the health of the Bethel Daughter.

Complete Name \_\_\_\_\_ Birth Date \_\_\_\_\_  
(Month/Day/Year)

Address: \_\_\_\_\_ Height: \_\_\_\_\_ Weight \_\_\_\_\_  
\_\_\_\_\_  
(City) (State/Province) (Zip/Postal Code)

Father: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Work: \_\_\_\_\_  
(If different from above)

Mother: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Work: \_\_\_\_\_  
(If different from above)

If Parents/Guardians are not available, in an emergency, please notify:

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Work: \_\_\_\_\_

Relationship to Daughter: \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_ Policy # \_\_\_\_\_

Family Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

Does your daughter suffer from any physical or emotional disorders that would prevent her from participating in activities?

\_\_\_\_\_ If so, please list and explain: \_\_\_\_\_

Do you have any special instructions for the Bethel Guardian Council regarding your daughter's health care, diet or special needs?

Does your daughter have allergic reactions to such things as drugs, food, insect stings, etc? If so, please list, giving type of reaction, treatment given, etc. \_\_\_\_\_

Has your daughter menstruated? \_\_\_\_\_ If not, has she been told about it? \_\_\_\_\_

Please list any chronic conditions or recent illnesses of which the Bethel Guardian Council should be aware:

\_\_\_\_\_  
\_\_\_\_\_

Please specify details of medication or treatment required for the above: \_\_\_\_\_

\_\_\_\_\_

Date of last tetanus shot: \_\_\_\_\_

Does your daughter require corrective lenses? \_\_\_\_\_ Contact lenses? \_\_\_\_\_

Our Daughter \_\_\_ is \_\_\_ is not (check one) age 18 or older and legally responsible for herself under the law.

We the undersigned, parents/guardians of \_\_\_\_\_ do hereby authorize the Supreme/Grand/Bethel Guardian Council and/or Chaperones of Job's Daughters SGC/GGC of \_\_\_\_\_ or Bethel No. \_\_\_\_\_ of \_\_\_\_\_ to exercise supervision of our daughter during the time that she is participating in a Job's Daughter activity. We are fully aware that any athletic type of activity has a given amount of inherent risk for injury. We hereby release Job's Daughters International and all its subordinates and/or chaperones from any liability caused by our daughter's participation in this event.

By executing this document, the Parent(s) or Legal Guardian of the Daughter named herein expressly consent to any and all emergency medical treatment and grants the limited Power of Attorney to the Supreme/Grand/Bethel Guardian Council of \_\_\_\_\_ and Chaperones of Bethel No. \_\_\_\_\_ of \_\_\_\_\_ to consent to any and all such treatment in the same manner as could the Parent(s) or Legal Guardian if physically present. All information relating to said treatment shall also be provided to the Supreme/Grand Guardian Council and Chaperones to the fullest and same extent as though they were the Parent(s) or Legal Guardian of said Daughter named herein. The Parent(s) or Legal Guardian(s) of the Daughter expressly agree to release from liability, and indemnify, hold harmless, and defend Job's Daughters International, its employees, agents and volunteers, and any applicable CAV(s), from liability for:

1. any claim, action, or damages arising directly or indirectly from the provision of emergency medical services, including but not limited to liability from the costs of such services; and
2. any claim, action, or damages arising directly or indirectly from the release of information pursuant to this document.

This waiver applies to any and all applicable state or federal laws, rules or regulations relating to Patient Privacy. A copy of this document shall be treated the same as if it were the original. The Consents and Waivers contained herein shall be and remain in full force and effect from and after the date of signing until \_\_\_\_\_.

In accordance with the JDI Youth Protection Program, if your daughter will be traveling alone with one CAV who is not a member of her family (e.g. Miss IJD or SBHQ traveling with the Supreme Guardian), the Daughter must have her parent's or legal guardian's written permission to stay in overnight accommodations in the same room with a female CAV who is not a family member. If the parent or legal guardian's written permission has not been obtained before hand, and if in the CAV's best judgment it is safer to share a room with the Daughter than to have separate rooms for the Daughter and the female CAV under the circumstances of the particular trip, the two may share the same room. The CAV shall immediately contact the Daughters Parent(s) to let them know that this decision was made.

Father/or Legal Guardian \_\_\_\_\_

Date \_\_\_\_\_

Mother/or Legal Guardian \_\_\_\_\_

Date \_\_\_\_\_

**JOB'S DAUGHTERS INTERNATIONAL**

**Bethel No. \_\_\_\_\_ City \_\_\_\_\_ State/Province \_\_\_\_\_**

**RELEASE AND CONSENT FORM**

Date: \_\_\_\_\_

**This form is to be maintained in the applicable Bethel Guardian Council files and reviewed/updated as required annually with the Health Information Form 125A prior to January 5<sup>th</sup> of each year.**

1. We, the undersigned Parents or Legal Guardians of \_\_\_\_\_ (Daughter) do hereby give consent and permission for her to participate in approved Job's Daughters International (JDI) events and activities conducted at the Supreme, Grand and/or Bethel level ("Events") WITH THE FOLLOWING EXCEPTIONS: (State EXCEPTIONS on the line below:)

\_\_\_\_\_

2. We do hereby authorize the members of Supreme/Grand/Bethel Guardian Councils and/or JDI Certified Adult Volunteers (CAVs) to exercise supervision of our Daughter during the time she is participating in Events in accordance with all current JDI Laws, Policies and the JDI Youth Protection Program.

3. We are fully aware that any Events, including athletic types of activities, have a given amount of inherent risk for injury. In the event of injury or illness to the above named Daughter, we, the undersigned Parents or Legal Guardians, hereby authorize any JDI Certified Adult Volunteer (CAV) in attendance to secure medical assistance from any licensed physician in attendance to provide such emergency treatment as shall be necessary, including but not limited to hospitalization, injections, anesthesia, surgery, x-ray, blood and medications. We understand that every reasonable effort shall be made to contact us prior to medical treatment.

4. Job's Daughters International does not maintain medical insurance for its members. We understand that we will be responsible for any and all costs of medical services and treatment(s) incurred by or on behalf of our Daughter. Our current contact information, family health insurance carrier and policy number are listed in her Personal Health Form (Form 125A).

5. We hereby agree to release and hold harmless Job's Daughters International, Supreme/Grand/Bethel Guardian Councils and applicable CAVs from any and all claims or cause of action which the undersigned has or may have. This specifically includes any and all claims which arise out of attendance at Events, including transportation to and from said Event(s).

6. The above consents and waivers will remain in full force and effect, unless cancelled in writing by the undersigned Parents or Legal Guardians.

7. Our Daughter \_\_\_\_ is \_\_\_\_ is not (check one) age 18 or older and legally responsible for herself under the law.

Father or Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother or Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Daughter's Signature: \_\_\_\_\_ Daughter's Age: \_\_\_\_\_



## CODE OF ETHICS FOR GRAND BETHEL LINE OFFICERS

The following rules for Grand Bethel Line Officers are to help our Daughters and Adults in performing their duties:

1. Any daughter with the title of Grand Bethel Honored Queen is not eligible to hold the title of Miss Kansas Job's Daughter or Junior Miss Kansas Job's Daughter for the concurrent term of office.
2. Each Grand Bethel Line Officer shall have an approved chaperone accompany her to and from any function (other than her own Bethel) when she is representing Job's Daughters. (Representing is defined as being introduced or wearing official regalia. Approved chaperone is defined as the parent/guardian, or any current Certified Adult Volunteer (CAV) card holder approved by the Grand Guardian and/or Grand Bethel Guardian.
3. If the Grand Bethel Honored Queen should be selected as Supreme Bethel Honored Queen, she shall resign her title as Grand Bethel Honored Queen and the Grand Bethel Senior Princess shall assume the title and responsibilities.
4. Official regalia (capets and crowns) are to be worn with a white Grecian robe, long white slip, white hose, and white flat shoes, or with floor-length white dresses. Tiaras shall be worn with long formal dresses only. Sashes may be worn with short dresses, but not jeans or shorts.
5. Conduct at all times shall be fitting a Job's Daughter according to the By-laws. Any questions from the Line Officers shall be taken to the Grand Guardian or Grand Bethel Guardian.
6. Grand Bethel Line Officers shall realize their primary responsibility is to help Bethels in need. If a Bethel requests help, the Line Officer is obligated to help, provided that the event does not conflict with school, church or family obligations (i.e. DeMolay dances are not an excuse for not helping a Bethel when requested to do so.)
7. Daughters and parents or guardians of a Daughter eligible for one of the Grand Bethel Line Offices shall read and sign three (3) copies of the CODE OF ETHICS. They should realize these titles are honors and should be treated as such. FAILURE TO ADHERE TO THIS CODE OF ETHICS MAY RESULT IN REMOVAL FROM OFFICE.

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Signature of Daughter

---

Signature of Parent/Guardian

---

Dated

---

Dated

- 1: Copy to Grand Bethel Guardian
- 1: Copy to Grand Secretary
- 1: Copy to be retained by Daughter

Approved by the Grand Bethel Board of Directors June 2021



**Job's Daughters International  
Daughter Media Release Form**

I grant permission to Job's Daughters International and its subordinates, to use my name, photographs and or videos for use in Job's Daughters International publications such as recruiting brochures, newsletters, and magazines, and to use my name/and or photographs on display boards, and to use my name and/or photographs in electronic versions of the same publications or videos on the Job's Daughters International web site or other electronic forms or media.

I hereby waive any right to inspect or approve the finished photographs, videos or printed electronic or digital matter that may be used in conjunction with them now or in the future, whether that use is known to me or unknown, and I waive any right to royalties or other compensation arising from or related to the use of the photographs, videos or printed electronic or digital matter.

I hereby agree to release, defend, and hold harmless Jobs Daughters International and subordinates, including any firm publishing and/or distributing the finished product in whole or in part, whether on paper or via electronic media, from and against any claims, damages or liability arising from or related to the use of the photographs or videos, including but not limited to any misuse, distortion, blurring, alteration, optical illusion or use in composite form, either intentionally or otherwise, that may occur or be produced in taking, processing, reduction or production of the finished product, its publication or distribution.

Please check the paragraph below which is applicable to your present situation:

\_\_\_\_ I am 18 years of age or older and I am competent to contract in my own name. I have read this release before signing below, and I fully understand the contents, meaning and impact of this release. I understand that I am free to address any specific questions regarding this release by submitting those questions in writing prior to signing, and I agree that my failure to do so will be interpreted as a free and knowledgeable acceptance of the terms of this release.

\_\_\_\_ I am the parent or legal guardian of the below named child. I have read this release before signing below, and I fully understand the contents, meaning and impact of this release. I understand that I am free to address any specific questions regarding this release by submitting those questions in writing prior to signing, and I agree that my failure to do so will be interpreted as a free and knowledgeable acceptance of the terms of this release.

\_\_\_\_ I am the parent or legal guardian of the below named child. I ***do not*** wish to have any photos and/or videos printed or displayed of my daughter and respectfully request that she be kept out of all Job's Daughters photos and/or group shots and photos and/or videos taken at community and fun activities whenever possible. Although attempts will be made to remove my daughter from photos and/or videos taken at Job's Daughters' activities, I fully understand that Job's Daughters International and its subordinates are not responsible for photos and/or videos taken by individual adults and other members of the Order.

Date: \_\_\_\_\_ Bethel No. \_\_\_\_\_ Location \_\_\_\_\_  
(City/State/Province)

Name (please print): \_\_\_\_\_

Address: \_\_\_\_\_  
(Street) (City) (State/Province) (Zip/Postal Code)

Signature: \_\_\_\_\_

Signature of parent or legal guardian \_\_\_\_\_  
(if under 18 years of age)

**Print**



In keeping with the Transportation Guidelines of the Job’s Daughters International Youth Protection Policy, it is recommended that a Job’s Daughter obtain her parent’s or legal guardian’s written permission to be **transported** to and from meetings and activities with a Certified Adult Volunteer (CAV). Job’s Daughters International does not recommend that Daughters be transported by anyone other than their parents or a Certified Adult Volunteer (CAV) of JDI. CAVs have gone through training and a background check to ensure that there is nothing in their driving records that may cause harm to a Job’s Daughter. If, as a parent, you insist that your Daughter be transported to and from meetings and/or activities with a NON-CAV you will need to fill out this form and initial the box stating that you will hold Job’s Daughters International harmless in the event that the NON-CAV is involved in any kind of accident, improper advances, or adverse issues arising with this NON-CAV.

*This permission form should be completed and signed by the parents/legal guardians of the Job’s Daughter and a copy should be kept on file with the Bethel Guardian, the original should be obtained by driver*

Bethel No. \_\_\_\_\_ Location (city/state/province.): \_\_\_\_\_

Name of Job’s Daughter: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Parent/Guardian’s Cell Phone: \_\_\_\_\_

We, the undersigned Parents/Guardians of \_\_\_\_\_ do hereby authorize our daughter to accept transportation to and from Job’s Daughters meetings and activities with \_\_\_\_\_, a Certified Adult Volunteer (CAV). We understand that it is our responsibility to ascertain that this CAV has a valid driver’s license and insurance.

I understand that Job’s Daughters International does not recommend that my daughter be transported to or from any meetings or activities with an adult that does not have CAV status with JDI. I wish to allow my daughter to be transported by \_\_\_\_\_ who is not a CAV of JDI. I agree to hold JDI and all of its subordinates harmless in the event of an accident, improper advances, or adverse issues arising due to the actions/inactions of said NON-CAV.

Father/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Mother/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

*This form expires one year from date of signature*