

Grand Bethel - Letter of Intent Information

To: Bethel Guardians and Current Honored Queens & Past Honored Queens

From : Jeana Reno, Grand Bethel Guardian

Letter of Intent: Please find attached a copy of the Grand Bethel Letter of Intent. All current Honored Queens and Past Honored Queens who will not reach their twentieth (20th) birthday or have been married prior to becoming twenty (20) years old are eligible to submit a Grand Bethel Letter of Intent. The letter of intent indicates your willingness to serve the Grand Bethel as a line officer. Those daughters submitting letters of Intent, must register for in person or virtually for Grand Session 2025.

The Grand Bethel Letter of Intent may be mailed certified mail, Return receipt request, or by email by the daughter submitting the forms to the address listed below. All forms must be postmarked or email time/date stamped no later than May 31, 2025. When mailing, you have the option to ask for an electronic return receipt request. If you don't choose the electronic option, be sure to ask for a "return signature card". This card will be mailed back to you certifying the forms were received. When emailing, request a read receipt. Please keep the receipt (either email or paper) and bring it with you to Grand Session. This is your proof the forms were submitted on time.

Release Forms: There are two release forms. If you are 18 years of age or older, the appropriate form must be signed by you. If you are under 18 years of age, the appropriate form must be signed by one of your parents or guardians. In either case, the form must be notarized and included with your Letter of Intent. Failure to turn in the signed release form or failure to have it notarized will void your Letter of Intent.

Code of Ethics: There are three copies of the Code of Ethics for Grand Bethel Line Officers enclosed. You and your parents should sign all 3 copies and return two copies with your Letter of Intent. Please keep the copies of the Duties of the Grand Bethel Line Officers and your signed copy of the Code of Ethics in a safe place as a reference, if necessary.

Transportation and Travel Permission Slip and Medical Release: Please fill out this form, have it notarized and include it with your Letter of Intent.

Media Release: Please fill out this form and return it.

If you have any questions regarding any of these forms please contact me as soon as possible. My phone number is (913) 221-8491 or my email is renojeana@gmail.com.

Bethel Guardians, please see that your current Honored Queen and all Past Honored Queens receive this information as soon as possible. Please encourage these daughters to submit their letter of intent. We ask you to make sure these forms are properly filled out and mailed/emailed following the instructions. Please note that the BGC Evaluation form is NOT required. However, the council input is always welcomed and could be of assistance. A form for Council evaluation is included for your use if you wish to submit it.

Return by USPS postmarked no later than May 31, 2025 to:

Jeana Reno
16565 W 153rd St
Olathe, KS 66062

Return by email no later than May 31, 2025 to, read receipt requested:
renojeana@gmail.com

Make sure to include the following signed (*and notarized) forms:

- o Letter of Intent & Questionnaire - completed
- o Consent & Release Form
- o Personal Health Form
- o Transportation Form
- o Media Release

Sincerely,
Jeana Reno
Grand Bethel Guardian 2024-2025

GRAND BETHEL LETTER OF INTENT

NAME: _____ BETHEL# _____
ADDRESS: _____
AGE: _____ NAME OF SCHOOL: _____

OFFICES HELD IN THE BETHEL:

YEAR AND TERM SERVED AS HONORED QUEEN:

YOUR FAVORITE OFFICE OTHER THAN HONORED QUEEN:

EXPLAIN:

FUTURE PLANS: SCHOOL _____ WHERE _____
WORK _____ OTHER _____

WHAT DOES JOB'S DAUGHTERS MEAN TO YOU?

DO YOU WANT TO BE GRAND BETHEL HONORED QUEEN? YES NO

WOULD YOU ACCEPT A GRAND BETHEL LINE OFFICE? YES NO

AS A GRAND BETHEL OFFICER YOUR ATTENDANCE IS EXPECTED AT VARIOUS MEETINGS ACROSS THE JURISDICTION. WOULD YOU ATTEMPT TO ATTEND?

As Grand Bethel Honored Queen would you be willing and able to conduct meetings during your term in various parts of the Jurisdiction? YES NO

As an officer of Grand Bethel what would you like to see accomplished?

Please note: The Grand Bethel Honored Queen is encouraged but not required to attend the Annual Supreme Session.

Signature of Daughter

Date

I understand that the expenses incurred by my daughter as a Grand Bethel Officer are primarily my responsibility as the parent/guardian.

Signature of Parent/Guardian

Date

GRAND BETHEL LETTER OF INTENT QUESTIONNAIRE

If chosen as a Grand Bethel Line Officer, you will have certain duties to fulfill. Among the duties of the Grand Bethel Line are to plan the Grand Bethel year, select and support a Philanthropy, plan, and administer fundraisers throughout the year, plan special ceremonies, plan activities for the Fall and Spring Grand Bethels, communicate plans with the Grand Bethel Officers. To communicate with the Grand Bethel Representatives to ensure they are fulfilling their duties.

Each Grand Bethel Line Officer has specific responsibilities and duties but ultimately work together to accomplish these tasks.

As part of your Letter of Intent to be Grand Bethel Honored Queen or a Grand Bethel Line Officer, you are to “plan” the following items that represent part of the duties of the Grand Bethel Line. Careful and thoughtful plans will help illustrate your sincerity in becoming a member of the Grand Bethel Line. These plans will be used as GUIDES to help the daughters who are selected to successfully plan the 2025-2026 Grand Bethel year. Being selected does NOT mean that your plans will be used. All plans together will give the newly selected line officers a variety of ideas to help plan a successful year.

1. Each year the Grand Bethel adopts the following to set the tone for the year. Give your ideas for each item.

a. Theme:

b. Moto:

c. Quote:

d. Fun Emblem:

e. Watch Words:

f. Colors:

g. Songs:

h. Bible Verse:

2. The Grand Bethel Senior Princess is responsible for selecting and administering the Grand Bethel Philanthropy Project for the year. Give your ideas for a Philanthropy project and ideas for ways to support the project.

3. The Grand Bethel Junior Princess is responsible for selecting and administering a Grand Bethel fundraiser for the year. Give examples of ideas that you have for fundraisers in which the Grand Bethel could take part.

4. The Grand Bethel Line is responsible for working together and planning activities for the Fall and Spring Grand Bethels and other activities during the year. Give your ideas for fun activities for Fall Grand Bethel, Spring Grand Bethel and other activities during the year in which the Grand Bethel could participate.

5. An important duty of the Grand Bethel Senior Princess and the Grand Bethel Junior Princess is to communicate with the other Grand Bethel Officers and Grand Bethel Representatives about the plans of the Grand Bethel. It is also important to keep the Grand Bethel Officers and Grand Bethel Representatives excited about their positions so that they fulfill their duties and attend the meetings. Give some ideas that you have to help keep the Grand Bethel Officers and Grand Bethel Representatives informed and involved.

GRAND BETHEL

BETHEL GUARDIAN COUNCIL- HONORED QUEEN EVALUATION

****OPTIONAL****

Name of Honored Queen: _____

Dates of her term: _____

Has she accepted her responsibility for the office? Yes _____ No _____

Has she shown leadership ability? Yes _____ No _____

Give examples: _____

Does she show pride and enthusiasm for the organization? Yes _____ No _____

Is she cooperative and respected by members of the Bethel? Yes _____ No _____

Do you feel she could accept the responsibility of Grand Bethel Honored Queen and fulfill her duties? Yes _____ No _____

Remarks you feel are important regarding the Honored Queen named above. For instance, will it be possible for her parent(s) to back her endeavors? In your opinion, can she make some trips and still keep up her schoolwork, her job (if any) and afford some expenses personally? All remarks herein are confidential.

If necessary, use the back of the sheet or attach another sheet for further comments.

Bethel# _____

Signed _____

Bethel Guardian

RELEASE
For Daughters under 18 years of age

IN CONSIDERATION of our daughter being selected to serve as an Officer of the Grand Bethel, Job's Daughters International, the undersigned, as the parents of _____ (hereinafter referred to as "daughter"), for themselves, their administrators, executors, heirs and assigns, and the administrator, executor, heirs and assigns of their daughter, hereby releases, waives and discharges the Grand Guardian Council, Job's Daughters International, its members, officers, sponsors, representatives and advisors; of this Grand Bethel of, Job's Daughters International, its members, officers, sponsors, representatives and advisors, from all liability to the undersigned, as the parents and their daughters legal representatives, heirs and assigns, from any loss or damage and from every claim, demand and right of action whether arising out of law and equity from or by reason of inquiry to their daughter's person or property, even injury resulting in the death of their daughter, while she is serving, acting, working or participating in any activity or function of this Grand Guardian Council and/or this Grand Bethel, Job's Daughters International.

The undersigned further states they have carefully read the foregoing Release and knows the contents thereof and signs the Release of their own free will and accord.

IN WITNESS WHEREOF, the undersigned has executed this Release on the

_____ day of _____, _____

BY _____

BY _____

STATE OF _____) Ss:
COUNTY OF _____)

SUBSCRIBED TO AND SWORN before me, a notary public, in and for the above County and State on the _____ day of _____, _____.

BY: _____

My appointment expires: _____

RELEASE
For Daughters 18 years of age and older

IN CONSIDERATION of being selected to serve as an Officer of the Grand Bethel, Job's Daughters International, I, _____ for myself, my administrators, executors, heirs and assigns, hereby release, waive and discharge the Grand Guardian Council, Job's Daughters International, its members, officers, sponsors, representatives and advisors; of this Grand Bethel of, Job's Daughters International, its members, officers, sponsors, representatives and advisors, from all liability from any loss or damage and from every claim, demand and right of action whether arising out of law and equity from or by reason of inquiry to my person or property, even injury resulting in my death while I am serving, acting, working or participating in any activity or function of this Grand Guardian Council and/or this Grand Bethel, Job's Daughters International.

The undersigned further states she has carefully read the foregoing Release and knows the contents thereof and signs the Release of her own free will and accord.

IN WITNESS WHEREOF, the undersigned has executed this Release on the

_____ day of _____, _____

BY _____

BY _____

STATE OF _____) Ss:
COUNTY OF _____)

SUBSCRIBED TO AND SWORN before me, a notary public, in and for the above County and State on the _____ day of _____, _____.

BY: _____

My appointment expires: _____

CODE OF ETHICS FOR GRAND BETHEL LINE OFFICERS

The following rules for Grand Bethel Line Officers are to help our Daughters and Adults in performing their duties:

1. Any daughter with the title of Grand Bethel Honored Queen is not eligible to hold the title of Miss Jurisdiction Job's Daughter or Junior Miss Jurisdiction Job's Daughter for the concurrent term of office.
2. Each Grand Bethel Line Officer shall have an approved chaperone accompany her to and from any function (other than her own Bethel) when she is representing Job's Daughters. (Representing is defined as being introduced or wearing official regalia. Approved chaperone is defined as the parent/guardian, or any current Certified Adult Volunteer (CAV) card holder approved by the Grand Guardian and/or Grand Bethel Guardian.
3. If the Grand Bethel Honored Queen should be selected as Supreme Bethel Honored Queen, she shall resign her title as Grand Bethel Honored Queen and the Grand Bethel Senior Princess shall assume the title and responsibilities.
4. Official regalia (capes and crowns) are to be worn with a white Grecian robe, long white slip, white hose, and white flat shoes, or with floor-length white dresses. Tiaras shall be worn with long formal dresses only. Sashes may be worn with short dresses, but not jeans or shorts.
5. Conduct at all times shall be fitting a Job's Daughter according to the By-laws. Any questions from the Line Officers shall be taken to the Grand Guardian or Grand Bethel Guardian.
6. Grand Bethel Line Officers shall realize their primary responsibility is to help Bethels in need. If a Bethel requests help, the Line Officer is obligated to help, provided that the event does not conflict with school, church or family obligations (i.e. DeMolay dances are not an excuse for not helping a Bethel when requested to do so.)
7. Daughters and parents or guardians of a Daughter eligible for one of the Grand Bethel Line Offices shall read and sign three (3) copies of the CODE OF ETHICS. They should realize these titles are honors and should be treated as such. **FAILURE TO ADHERE TO THIS CODE OF ETHICS MAY RESULT IN REMOVAL FROM OFFICE.**

Signature of Daughter

Signature of Parent/Guardian

Dated

Dated

- 1: Copy to Grand Bethel Guardian
- 1: Copy to Grand Secretary
- 1: Copy to be retained by Daughter