

Grand Guardian Council of Kansas  
Job's Daughters International

**SCHOLARSHIP GRANT RULES & REGULATIONS**

The Grand Guardian Council of Kansas, Job's Daughters International, maintains an Education Fund to assist Kansas Job's Daughters for educational purposes. This fund consists of money, obligations, donations, bequests and interest that has accumulated on these monies and is administered by the Education Fund Committee.

In accordance with the Manual of Rules and Regulations, each year the Committee may authorize the issuance of scholarship grants, such amounts as are recommended and approved by the Finance Committee not to be less than \$1,000 per grant. These awards shall be made only to members who are in good standing and have not reached their majority. The award given shall be a scholarship and not a loan, and shall be made to a recipient subject to these current regulations of the Committee:

- The number of grants and amount of each grant (not to be less than \$1,000 per grant) to be awarded each year shall be based upon the recommendation and approval of the Grand Guardian Council's Finance Committee relative to the amount of funds available for that year;
- Scholarship grant information and applications shall be distributed to Bethels no later than March 15 of each year. The application deadline shall be May 1;
- Award recipients shall be announced at the Annual Session of the Grand Guardian Council of Kansas;
- Scholarship grants will be awarded to a recipient who is enrolled as a "full-time student" for post-secondary education at an accredited 2-year college, 4-year college, vocational-technical school, business or trade school;
- Scholarship grants will be awarded on the basis of": 1) scholastic record, 2) participation in Job's Daughters, 3) the intent and sincerity of the applicant to use the funds for educational purposes, and 4) financial need (in that order);
- Scholarship grants will be made payable to the educational institution of the recipient's choice;
- If, for reasons not acceptable by the Education Fund Committee, the award recipient does not enroll as a "full-time student" during the academic year immediately following the award or withdraws during the academic year or does not maintain at least a "C" average during the academic year, the scholarship grant will be canceled and is to be returned immediately to the Education Fund Committee;
- The recipient is eligible to receive only one scholarship grant from this Education Committee. The award is not renewable.

Each applicant shall be required to:

1. Complete the Scholarship Grant Application Form;
2. Write a personal letter of application. The personal letter of application should include the Daughter's reason for pursuing higher education at the institution of her choice, her ultimate vocational and/or personal goals. It should include her reasons for seeking financial assistance, a brief summary of her Job's Daughters experiences and explanation of the effect they may have had on her future goals, and any other information which she feels may be of benefit to the Committee.
  - a. The scholarship Grant Application Form and personal letter of application must be sent by certified mail, return-receipt request, to the Chairman of the Education Fund Committee and must be postmarked no later than May 1;
3. The applicant must also see that an official high school transcript and official post-secondary transcript, if applicable, are sent to the Committee Chairman postmarked by May 1. (These do not have to be sent with the application form and personal letter but must be postmarked no later than May 1;)
  - a. An official transcript should be marked as such by the issuing school(s) and sealed by the school(s) in a stamped envelope addressed to the Education Fund Committee Chairman. It is the applicant's responsibility to ensure that the school(s) sends the official transcripts before the deadline;
4. If the applicant desires the Committee Chairman to notify her when the transcript(s) is received, she may include, in her application packet with the application form and personal letter, a self-addressed, stamped postcard which will be mailed to the applicant upon receipt of the transcript(s);
5. Submit a copy of each semesters grades during the academic year immediately following the award.

It is the applicant's responsibility to ensure that all application materials are properly submitted, that all application rules are followed, and that all deadlines are met.

If the applicant has any questions about any part of the application process, she should notify the Education Fund Committee Chairman well in advance of the May 1 deadline to ensure herself time to meet the deadline.

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Job's Daughters International

**SCHOLARSHIP GRANT APPLICATION**

(Please print or type)

**PERSONAL DATA**

Name \_\_\_\_\_ Age \_\_\_\_\_ Birth Date \_\_\_\_\_  
          First                      Middle                      Last

Home Address \_\_\_\_\_ Phone#(    ) \_\_\_\_\_  
                                    Street                      City/State                      Zip

Father's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Mother's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Number in household \_\_\_\_\_ Number in Post secondary institutions next year (include applicant) \_\_\_\_\_

List post-secondary institutions household member will be attending \_\_\_\_\_

<b>EDUCATION</b>	<b>List high school and post-secondary institutions you have attended:</b>		
School Name	City/State	Dates Attended	Grad Date


List school activities in which you have participated \_\_\_\_\_

List other activities in which you participated \_\_\_\_\_

List any honors or awards you have received \_\_\_\_\_

If more than 3 months have lapsed since you were in school, how have you spent your time? \_\_\_\_\_

Post-secondary institution you plan to attend \_\_\_\_\_

Planned course of study \_\_\_\_\_

Number of years to complete \_\_\_\_\_

Class you expect to enter in award year: Freshman \_\_\_\_\_ Sophomore \_\_\_\_\_ Junior \_\_\_\_\_ Senior \_\_\_\_\_

**FINANCIAL NEED**

While in school, will you be living: With parents? \_\_\_\_\_ In campus housing? \_\_\_\_\_ In apartment or home? \_\_\_\_\_

Estimated total cost of attendance per year for tuition/fees, room/board, and books/supplies:\$ \_\_\_\_\_

List other sources of financial aid for which you have applied and the amount awarded: \_\_\_\_\_

How do you plan to pay for expenses not covered by financial aid? \_\_\_\_\_

Do you plan to work while attending school? \_\_\_\_\_ If so, where? \_\_\_\_\_

Do you have other income such as Social Security, trust fund, etc? \_\_\_\_\_

**JOB'S DAUGHTERS HISTORY:** Bethel # \_\_\_\_\_ How long have you been a member? \_\_\_\_\_

Offices held \_\_\_\_\_

JDI awards/honors received \_\_\_\_\_

Special JDI activities in which you may have participated \_\_\_\_\_

I hereby certify that the above information is true and accurate, and that any scholarship grant awarded by the Grand Guardian Council of Kansas will be used for educational purposes as intended.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

I hereby certify that this applicant is a member in good standing that has not reached majority in Bethel # \_\_\_\_\_, and that to the best of my knowledge, the information above is true and accurate.

\_\_\_\_\_  
Bethel Guardian's Signature

\_\_\_\_\_  
Date

**INCLUDE THIS APPLICATION WITH YOUR PERSONAL LETTER  
AND ENSURE THAT SCHOOL TRANSCRIPT(S) ARE  
POSTMARKED BY MAY 1, 2022**

**SEND APPLICATION AND PERSONAL LETTER  
BY CERTIFIED MAIL, RETURN RECEIPT REQUEST TO:**

Alan Brown  
1589 Ottawa Road  
Salina, Kansas 67401  
[Awb163504@yahoo.com](mailto:Awb163504@yahoo.com)  
(785)829-6110