



HELPFUL HINTS FOR BETHEL GUARDIAN

- CALLING TREES ARE STILL A GREAT FORM OF COMMUNICATION WITH THE BETHEL MEMBERS, AS WELL AS FACEBOOK AND EMAIL, IT GIVES DAUGHTERS A CHANCE TO ASK QUESTIONS
- PROVIDE DAUGHTERS WITH A COMPLETE TERM PLAN
- PLEASE ENCOURAGE ALL DAUGHTERS TO:
 - CONTRIBUTE TO THE 6TH MESSENGER
 - COLLECT HIKE DONATIONS
 - ENROLL IN THE KNOWLEDGE COURSE
- CONTACT THE VGG TO SCHEDULE A SCHOOL OF INSTRUCTION AT LEAST ONCE DURING THE YEAR
- ASSIST GB OFFICERS AND REPRESENTATIVES IN THE PERFORMANCE OF THEIR DUTIES
- PLEASE COMPLETE ALL FORMS AND TURN IN BY THE DEADLINE:
 - BG REPORT DUE TO THE GC & VGG BY DEC. 31ST & MAY 31ST
 - FORM IIO BY JAN. 31ST
 - CERTIFICATION OF THE BGC INSTALLATION 10 DAYS FOLLOWING INSTALLATION
 - INVENTORY AND HEALTH FORMS DUE ANNUALLY
 - SCHOLARSHIP FORMS DUE BEFORE MAY 31ST
 - RE-ORGANIZATION CHECKLIST FORMS DUE AT THE END OF THE MONTH
 - LILY OF THE VALLEY, ROYAL PURPLE & GOLDEN CLOAK NOMINATIONS DUE FEBRUARY 15TH
 - MEMBERSHIP AWARD FORM DUE TO THE VGG WITHIN 10 DAYS FOLLOWING INITIATION
- TAKE PART IN QUARTERLY CALLS WITH GC
- MEETING WITH DAUGHTERS ONE HOUR BEFORE THE MEETING
- SEND INVITATIONS, VIA POSTAL OR EMAIL, TO ALL BETHELs & THOSE OUTLINED ON THE INVITATION LIST
- PLEASE EMAIL BETHEL GUARDIANS, GUARDIAN SECRETARIES, GRAND LINE, TRIO & SOCIAL MEDIA COORDINATOR DIRECTLY, THESE WILL MAKE DIRECT REPLIES, ETC EASIER TO SEND FOR A QUICKER RESPONSE
- PLEASE SEND TERM PLANS TO THE GC & AGC AS SOON AS AVAILABLE. WE LOOK FORWARD TO SEEING BETHEL PLANNING.
- NO CELL PHONES DURING MEETINGS. THE GIRLS DESERVE OUR FULL, UNDIVIDED ATTENTION; THEY ARE NOT ALLOWED TO HAVE THEIR PHONES DURING MEETINGS NOR SHALL WE. WE MUST TEACH THEM HOW TO BE PRESENT.
- REMARKS ARE FROM THOSE DECIDED UPON BY THE BG & HQ BEFORE THE MEETING. THE ORDER IS TO COINCIDE WITH ESCORT & INTRODUCTIONS
 - SUPREME OFFICERS/PSGs, WHEN IN ATTENDANCE, GIVE REMARKS FIRST
 - GC SPEAKS FIRST AT ALL OTHER TIMES, FOLLOWED BY THE AGC
 - THE TRIO SPEAK IN THE FOLLOWING ORDER: MKJD, JMKJD, GBHQ (IN ACCORDANCE WITH THE ESCORT)
 - WHEN IN ATTENDANCE, RANKING MEMBERS OF OUR MASONIC BODIES ALSO SPEAK
- ADULTS SHOULD NEVER DISAGREE IN FRONT OF THE DAUGHTERS. WE ARE THE EXAMPLES.
- INVESTIGATIONS MUST BE HELD FOR CANDIDATES PRIOR TO INITIATION. DURING THIS TIME, THE FOLLOWING ITEMS SHOULD BE REVIEWED: TERM CALENDAR, BETHEL DIRECTORY, DRESS CODE, CAV RULES AND OTHER PERTINENT INFORMATION PERTAINING TO YOUR BETHEL.
- INSTALLATION DETAILS ARE TO BE PRESENTED AND APPROVED BY THE EBCC PRIOR TO IMPLEMENTATION
- SCHEDULE A SCHOOL OF INSTRUCTION AT LEAST ONCE DURING THE GCC CALENDAR YEAR
- ENCOURAGE YOUR BETHEL DAUGHTERS TO TAKE PART IN THE 6TH MESSENGER, HIKE AND KS KNOWLEDGE COURSE
- BE SURE THAT ANY GRAND BETHEL OFFICERS AND REPRESENTATIVES ARE FULFILLING THE DUTIES OF THEIR OFFICE: TRAVELING, MEMORIZING PARTS AND WRITING LETTERS
- PLEASE SET THE TONE FOR ALL ADULTS AT MEETINGS: NO CELL PHONES, NO LOUD CONVERSATIONS, DRESS APPROPRIATELY AND REMAIN ATTENTIVE TO THE BUSINESS AT HAND