

TO: Bethel Guardian Councils

FROM: Education Committee of the Grand Guardian Council

DATE: March 17, 2025

SUBJECT: 2024-2025 Scholarship Information

Attached are the application forms, scholarship grant rules and regulations and checklist for the scholarship application for this Jurisdiction Job's Daughters Scholarships. Please present this information to your daughters at your next meeting. Encourage those members who will be attending an accredited 2-year college, 4-year college, vocational-technical school, business or trade school and could use this assistance, to apply for a grant. These forms may be duplicated if additional copies are needed.

The scholarship grants are given yearly by the Grand Guardian Council to Job's Daughters to assist them in continuing their education beyond the secondary school level. Grants are awarded on the basis of scholastic record, participation in Job's Daughter activities, the intent and sincerity to use the funds for educational purposes and financial need.

The completed Scholarship Grant Application Form and a personal letter of application must be postmarked no later than May 1, 2025 and sent by certified mail, return receipt requested to the Chairman of the Education Committee. An official high school transcript (and official postsecondary transcripts, if applicable) must be marked "Official Transcript" by the school and sent by the school postmarked no later than May 1, 2025 to the Chairman of the Education Committee. Please take care to follow these procedures, as this may result in disqualifying an applicant if they are not followed.

If you or the daughters have any questions concerning the scholarship grants or the application, please do not hesitate to call me.

Jobie Love,

Zowie Butler

Chairman, Education Committee

208 W 6th

Newton KS 67114

## Checklist for Scholarship Application

### 1. Scholarship Grant Application

Application filled out completely (2 pages)

Bethel Guardian's signature

Applicant's signature

Parent's signature

### 2. Personal Letter of Application

Completed, typed or neatly written

### 3. Transcript-Official Transcript sent from high school (and/or post-secondary school, if applicable) postmarked by May 1, 2025.

Transcript marked "OFFICIAL TRANSCRIPT" by issuing school

Transcript sealed by the school in a stamped envelope addressed to:

Education Fund Chairman, Zowie Butler, 208 W 6th Newton KS 67114.

Verified with the school that transcripts are/will be sent postmarked by May 1, 2025.

### 4. Mail to Chairman of Education

Completed Scholarship Grant Application form

Personal Letter of Application

Self-addressed, stamped postcard (if desired) to be sent upon receipt of the transcript.

Sent certified mail, return-receipt requested postmarked no later than May 1, 2025 to: Education Chairman, Zowie Butler, 208 w 6th Newton KS 67114.

Grand Guardian Council

Job's Daughters International

SCHOLARSHIP GRANT APPLICATION

(Please print or type)

PERSONAL DATA

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Birth date: \_\_\_\_\_  
*(First Middle Last)*

Home Address: \_\_\_\_\_ Phone# (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Street City/State Zip: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Number in Household: \_\_\_\_\_

Number in Post-secondary institutions next year (include applicant): \_\_\_\_\_

List post-secondary institutions household members will be attending:

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EDUCATION

List high school and post-secondary institutions you have attended:

School Name, City/State, Dates Attended, Grad. Date

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List school activities in which you participated:

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List other activities in which you participated:

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List any honors or awards you have received:

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If more than 3 months have lapsed since you were in school, how have you spent your time?

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Post-secondary institution you plan to attend:

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Planned course of study: \_\_\_\_\_

Number of years to complete: \_\_\_\_\_

Class you expect to enter in award year:

Freshman \_\_\_\_\_ Sophomore \_\_\_\_\_ Junior \_\_\_\_\_ Senior \_\_\_\_\_

FINANCIAL NEED

While in school, will you be living:

With parents? \_\_\_\_\_ In campus housing? \_\_\_\_\_ In apartment or house? \_\_\_\_\_

Estimated total cost of attendance per year for tuition/fees, room/board, and books/supplies: \$ \_\_\_\_\_

List other sources of financial aid for which you have applied and the amount awarded:

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How do you plan to pay for expenses not covered by financial aid?

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Do you plan to work while attending school? \_\_\_\_\_

If so, where? \_\_\_\_\_

Do you have other income such as Social Security, trust fund, etc.?

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Explain: \_\_\_\_\_

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JOB'S DAUGHTERS HISTORY:

Bethel# \_\_\_\_\_ How long have you been a member? \_\_\_\_\_

Offices held:

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JDI awards/honors received:

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Special JDI activities in which you may have participated:

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I hereby certify that the above information is true and accurate, and that any scholarship grant awarded by the Grand Guardian Council of this Jurisdiction will be used for educational purposes as intended.

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Applicant's Signature

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Parent's Signature

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Date

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Date

I hereby certify that this applicant is a member in good standing that has not reached majority in Bethel #\_\_\_\_\_, and that to the best of my knowledge, the information above is true and accurate.

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Bethel Guardian's

[OBJ]

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Signature Date

INCLUDE THIS APPLICATION WITH YOUR PERSONAL LETTER AND ENSURE THAT SCHOOL TRANSCRIPTS ARE POSTMARKED BY MAY 1, 2025 SEND APPLICATION AND PERSONAL LETTER BY CERTIFIED MAIL, RETURN-RECEIPT REQUESTED TO:

Zowie Butler

208 W 6th

Newton KS 67114

[Zowiealice2000@live.com](mailto:Zowiealice2000@live.com)

KS 9- FORM 1

Revised: March 2025

## SCHOLARSHIP GRANT RULES & REGULATIONS

The Grand Guardian Council, Job's Daughters International, maintains an Education Fund to assist this Jurisdiction's Job's Daughters for educational purposes. This fund consists of money, obligations, donations, bequests and interest that has accumulated on these monies and is administered by the Education Fund Committee.

In accordance with the Manual of Rules and Regulations, each year the Committee may authorize the issuance of scholarship grants, such amounts as are recommended and approved by the Finance Committee not to be less than \$1,000 per grant.

These awards shall be made only to members who are in good standing and have not reached their majority. The award given shall be a scholarship and not a loan, and shall be made to a recipient subject to these current regulations of the Committee:

- The number of grants and amount of each grant (not to be less than \$1,000 per grant) to be awarded each year shall be based upon the recommendation and approval of the Grand Guardian Council's Finance Committee relative to the amount of funds available for that year:

- Scholarship grant information and applications shall be distributed to Bethels no later than March 15 of each year. The application deadline shall be May 1;

- Award recipients shall be announced at the Annual Session of the Grand Guardian Council of this Jurisdiction;

- Scholarship grants will be awarded to a recipient who is enrolled as a "full-time student" for post-secondary education at an accredited 2-year college, 4-year college, vocational-technical school, business or trade school;

- Scholarship grants will be awarded on the basis of : 1) scholastic record, 2) participation in Job's Daughters, 3) the intent and sincerity of the applicant to use the funds for educational purposes, and 4) financial need (in that order);

- Scholarship grants will be made payable to the educational institution of the recipient's choice;

- If, for reasons not acceptable by the Education Fund Committee, the award recipient does not enroll as a "full-time student" during the academic year immediately following the award or withdraws during the academic year or does not maintain at least a "C" average during the academic year, the scholarship grant will be canceled and is to be returned immediately to the Education Fund Committee;

- The recipient is eligible to receive only one scholarship grant from this Education Committee. The award is not renewable.

Each applicant shall be required to:

1. Complete the Scholarship Grant Application Form;
2. Write a personal letter of application. The personal letter of application should include the Daughter's reason for pursuing higher education at the institution of her choice, her ultimate vocational and/or personal goals. It should include her reasons for seeking financial assistance, a brief summary of her Job's Daughters experiences and explanation of the effect they may have had on her future goals, and any other information which she feels may be of benefit to the Committee.
  - a. The scholarship Grant Application Form and personal letter of application must be sent by certified mail, return-receipt request, to the Chairman of the Education Fund Committee and must be postmarked no later than May 1;
3. The applicant must also see that an official high school transcript and official post-secondary transcript, if applicable, are sent to the Committee Chairman postmarked by May 1. (These do not have to be sent with the application form and personal letter but must be postmarked no later than May 1; An official transcript should be marked as such by the issuing school(s) and sealed by the school(s) in a stamped envelope addressed to the Education Fund Committee Chairman. It is the applicant's responsibility to ensure that the school(s) sends the official transcripts before the deadline;

4. If the applicant desires the Committee Chairman to notify her when the transcript(s) is received, she may include, in her application packet with the application form and personal letter, a self-addressed, stamped postcard which will be mailed to the applicant upon receipt of the transcript(s);
5. Submit a copy of each semester's grades during the academic year immediately following the award.

It is the applicant's responsibility to ensure that all application materials are properly submitted, that all application rules are followed, and that all deadlines are met.

If the applicant has any questions about any part of the application process, she should notify the Education Fund Committee Chairman well in advance of the May 1 deadline to ensure herself time to meet the deadline.